

MACHINERY BREAKDOWN CLAIM FORM



ROYAL SUNDARAM INSURANCE
Sundaram Finance Group

Issuing office : _____ Date of Issue : _____ Claim No : _____

THE ISSUE OF THIS FORM IS NOT TO BE TAKEN AS AN ADMISSION OF LIABILITY

Please ensure that all questions are answered in capital letters using an ink pen

Policy Number

Date & time
of Occurrence

1. DETAILS OF THE INSURED:

Name of the Insured

Address for Correspondence
(with Pin Code)

Phone No.

STD Code :

Fax

Mobile

2. DETAILS OF OTHER INSURANCE POLICIES COVERING THE SAME INTEREST:

NAME OF THE COMPANY	POLICY NO	POLICY PERIOD	SUM INSURED

3. DETAILS ON ITEM DAMAGED

A. Type of Machinery damaged	
B. Age of the damaged machinery	
c. Its output & capacity	
D. Make & Serial Number of the affected Machinery.	
E. Serial Number in the policy.	

6. Details of loss:

a. Was the property brand new or second hand?	
b. What is the total replacement value of the machinery affected?	
c. What was the last occasion before the damage when the machine was overhauled or attended to for maintenance?	
e. What is the actual & probable Cause of breakdown	
f. Give details of parts affected: Parts to be replaced Parts to be repaired	
g. Give detailed estimate of your claim on Parts to be repaired Parts to be replaced	

7. Details of loss on Machinery Loss of Profits (To be answered when there is a Machinery Loss of profit policy is in force)

a. Has any production been lost?(Give details)	
b. By what date will it be possible to resume normal production?	
c. What is the estimated loss of turnover During the period of breakdown?	
d. Have you incurred any increased cost of working such as hiring charges of machinery or technical consultation fees Etc to minimise the loss?	

I declare that to the best of my knowledge and belief these particulars are full and true. I agree to provide any further information that may be required.

Place

Date

(DD/MM/YY)

Signature of the Insured

Please submit the following documents along with the claim form within 14 days.

Invoice/Bills Photographs Copy of log book entry

Estimate of loss

Photographs Invoice/Bills

Royal Sundaram General Insurance Co. Limited

(Formerly known as Royal Sundaram Alliance Insurance Company Limited)

Vishranthi Melaram Towers, No. 2 / 319, Rajiv Gandhi Salai (OMR), Karapakkam, Chennai - 600097. Registered Office: 21, Patullos Road, Chennai - 600 002.

Royal Sundaram IRDAI Registration No.102 | CIN:U67200TN2000PLC045611

☎ 1860 425 0000 | ✉ customer.services@royalsundaram.in | 🌐 www.royalsundaram.in

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